

Diseworth Heritage Centre
Minutes for 2012 / 2013 Annual General Meeting
Sunday February 2nd 2014

Present	Martin Hening, Nikki Hening, Tony Griffin, Geoff Smith, David Cherry, Tom Miller, Peter Miller, Kevin Walker, Malcom Mitchell, Ron Taylor, Kath Taylor
Apologies	Harold Adkin, Pat Guy, Colin Laws
Previous Minutes	Minutes from last AGM meeting were agreed and accepted GS proposed, PM seconded
Chairman's Report MH	Chairman's report See separate sheet (emailed along with agenda) Martin pointed out that if he should be returned as Chairman at the next Trustees meeting he would make it his last year.
Matters arising from previous AGM	Insurance and BT costs too high? Changes?— not addressed Floor damage insurance claim— no, dealt with by internal means and volunteers Purchase of humidity recorder--- yes, in use Trustee vacancies.--- ongoing Volunteer booklet update.--- ongoing
Finance Report PM	As at 30 th September 2013 (See separate sheets.) Income total £22,429.17 Expenditure £ 9,148.58 Surplus £13,280.59 Thanks were given to Peter for his work on the Financial report and all accounting work.
Management Group Report NH PG KT	<u>Bookings</u> :- Continued use by Parish Council, Loughborough District Scouts, various Baptist Churches, Bridge group, Computer Class, guided walks. New hirer—Anglia Fostering Agency (6 with more planned). Comments were made as to the underuse of the building. <u>Projects</u> “All Our Stories”, community play, dedicated website to WW1 <u>Accreditation</u> :- should be completed by June 2014, but time extension to be requested until September 2014. Nikki asked meeting to decide whether to continue with accreditation as the workload is extensive. Trustees agreed to continue and to offer Nikki and Pat more support. (No objections) Accreditation will provide credibility, money and publicity all areas needed by DHC with the whole building being treated as a museum, which then brings funding as a member of NWL museum Group. If there is no accreditation there will be no further training or support and problems could escalate. Trustees to take on the Organisational Health of the building, (reviewing the condition of the Centre and the churchyard), collating and checking paperwork, (Visitors' Book and Accessions Register an essential part of the process). Nikki and Pat to conduct an Inventory of collections.

<p>Current Matters Arising / AOB</p>	<ul style="list-style-type: none">• It was suggested that there should be a clearer definition of “trustee” and “management group” as some blurring of their roles seems apparent• It was requested that Life members have more regular up-dates—a newsletter?• It was requested that there be more events for members to attend• It was noted that younger members will need to be co-opted onto the committee to support the continuance of the progress of DHC.• The whole issue of membership fees needs addressing to boost funds. MH, KT• Harold Adkin has resigned as a trustee but wishes to be kept up-to-date by email.• Flooding problem and floor lift hadn’t returned after last extensive rainfall. Could there be a link between humidity levels and rainfall? <p>Humidity levels are within accepted bounds for a building of the age of DHC according to “Care of Documents” a museum publication.</p> <ul style="list-style-type: none">• Thanks were given to Nikki for spearheading the management group work.• Thanks given to Tom for quietly keeping the website up-to-date and for trouble shooting.• Thanks given to David for all the maintainance work.• Thanks given to all trustees and volunteers.
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