

**Diseworth Heritage Trust**  
**Annual General Meeting for 2021**  
**Minutes**  
**Sunday March 21st 2021 (4pm)**  
**Zoom meeting**

<b>Present</b>	Cathy Phillips, Nikki Hening, Peter Miller, Geoff Smith, Pat Guy, Tony Griffin, Kath Taylor
<b>Apologies</b>	Malcolm Mitchell, David Cherry, Mark Laurie, Kevin Walker, Neil Curling
<b>Previous Minutes</b>	Minutes from last AGM to be accepted by current board? <b>proposer, seconder</b> CP GS
<b>Chairman's Report</b> CP	attached
<b>Finance Report</b> PM	Accounts to September 30 <sup>th</sup> 2020 <b>Accepted by the board. Proposer CP, seconded KT</b> <b>Suggestion to look at the Village Hall's finance/banking system. PM to contact David Bamford</b>
<b>The Trustee Board</b> CP	Are current Trustees willing to remain on the board? Geoff Smith <b>Yes (one more year)</b> Cathy Phillips <b>Yes</b> Kath Taylor <b>Yes (only one more year)</b>  New trustees. <b>Pat Guy for one year</b>  Addressing current status short term and long term Dialogue advert <b>NH</b> <b>Diseworth Facebook Page – CP posted request for volunteers/trustees</b>
<b>Volunteers</b>	Are volunteers willing to stay in supporting role? Nikki Hening- Management <b>Yes</b> Tony Griffin- Advisory capacity <b>Yes</b> Pat Guy- Archivist / Family History / Museum Exhibits <b>Yes</b> Ann Gibson – IT Modes and Accession support <b>Yes</b> Peter Miller- Accounts <b>Yes</b> David Cherry- maintenance <b>Yes</b> Ron Taylor – grass cutting <b>Yes</b> Tom Miller IT support <b>Yes</b> Kevin Walker Advisory capacity <b>Yes</b> Kath Taylor- maintenance,bookings and minutes secretary <b>Yes</b> Neil Curling -Structural Advisor <b>Yes</b> Tony Wagstaff- group support Keith Murphy-Geneologist
<b>Matters Arising from previous AGM's meeting</b>	<ul style="list-style-type: none"> <li>• Current refurbishment and measures to cope with any further flooding. <b>See Alan Staley for advice on cleaning the new floor KT</b></li> <li>• Branches overhanging the Centre's roof have been removed <b>Monitor the situation with both “Tree of Heaven” and the cherry tree on neighbour's</b></li> </ul>

	<b>driveway</b> <ul style="list-style-type: none"> <li>• Update on succession planning. <b>PG- Succession meetings via Zoom with</b></li> </ul>
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	<p><b>Heather Lomas. Ideas for both short term and long term being discussed.</b></p> <p><b>Ideas—</b></p> <ol style="list-style-type: none"> <li>1. <b>Manning Sunday afternoons with a focus of interest, eg floods</b></li> <li>2. <b>Capturing living history (growing up in Long Whatton and Diseworth), (coping through the current pandemic)</b></li> <li>3. <b>Employment (interesting roles and jobs)</b></li> <li>4. <b>Exhibition when DHC can open celebrating 100<sup>th</sup> anniversary of the British Legion—contact Barry Smith (NH)</b></li> <li>5. <b>100<sup>th</sup> Anniversary of the re-casting of the Church bells.</b></li> <li>6. <b>Information boards to be in place around the village (as last year) in May.</b></li> </ol> <ul style="list-style-type: none"> <li>• Erosion of the brook's banks. <b>Still not addressed.</b> Some silt removed from under the road bridge to keep the drains clear.</li> <li>• Electrical wiring certificates are all in place.</li> <li>• Banish the Backlog. PG working with Ann Gibson, working towards accreditation, but rather stalled because of Covid.</li> <li>• Modes new laptop purchased with a grant, topped up with a generous donation from Pat.</li> <li>• Update on laptops and Computer club. <b>NH Curry's/PC World holding the money for new laptops but they haven't as yet, produced them. A nationwide shortage. Also fireproof cupboard needs sourcing.</b></li> <li>• A separate meeting for trustees only, to look at policies to assess whether they are in place enabling “ the operation of the Centre in an effective way, promoting good governance and explaining how we meet our legal responsibilities.” <b>CP and PG working on this.</b></li> <li>• In readiness for accreditation there needs a visit to the Documentation Plan, checking areas for improvement and checking policies. <b>In progress</b></li> </ul>
<p><b>Current Management report</b></p>	<ul style="list-style-type: none"> <li>• Completion of refurbishment.</li> <li>• Interior – heating, décor, water heater etc <b>KT (water heater needs switching on 15-30 minutes before warm water is needed</b></li> <li>• Exterior-- brook side wall (<b>work to begin late Spring</b>). Airbricks to the front of the building need replacing with plastic ones with a one-way valve. <b>Awaiting planning consent.</b></li> <li>• Opening up coffee mornings in July. <b>KT</b></li> <li>• One-off gift to Tom of £200 to thank him for his diligence in supporting IT issues.</li> <li>• Bridge club has continued through the lockdowns by 3 members playing online.</li> <li>• “Earth Museum” is going ahead. PG and NH putting together items/places of interest from Long Whatton and Disewoth, pictures and up to 50 words of description each. <b>Further info later.</b></li> </ul>
<p>AOB</p>	<ul style="list-style-type: none"> <li>• Thanks to Pat for her recent generous donations.</li> <li>• Thanks to Peter for the accounts and advice given.</li> <li>• Thanks to all who have secured grants to fund our refurbishment.</li> <li>• Thanks to Tom for his IT support.</li> </ul>

	<ul style="list-style-type: none"> <li>• Thanks to Neil and Merv for their structural advice regarding the wall and to Neil for supporting Kath with the planning permission process.</li> <li>• Thanks to Kevin for his gizmo/machine which alerts him when the brook is rising, which then gives us an earlier warning. Thank you, too, for sorting out the current BT phone and wifi.</li> <li>• Security camera? Ask Ashley for a quote <b>KT.</b></li> <li>• The Emergency Plan is being updated, to include an Accessibility Statement, EDI</li> </ul>
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	compliant (equality, diversity, inclusivity) <b>PG</b>
Date of next meeting	Zoom meeting or outside DHC, weather permitting. Sunday 20 <sup>th</sup> June - 4pm